

May 6, 2020

The Honorable Jay Inslee
Office of the Governor
P.O. Box 40007
Olympia, Washington 98504

Dear Governor Inslee,

We appreciate the leadership you have provided as our state deals with unprecedented challenges associated with the COVID-19 pandemic. Our team is grateful for the strong working relationship we have with your Administration.

I am writing today with a sense of urgency. Many of our members across the state are hurriedly preparing their operations for curbside pickup as soon as you give your approval under Phase I. In ten counties, retailers are developing their plans to reopen stores more broadly under your Phase II guidelines, and for all retailers, the Memorial Day weekend – a critical time for retail sales – is quickly drawing near.

We know that your Administration is navigating Washington State through uncharted waters as you deal with the pandemic and begin to consider how to reopen the economy. In an effort to assist your team, I am attaching a series of documents that examines in careful detail, the steps that retailers must implement to safely resume their operations. These documents include:

- **Open for Business.** The plan we provided your office on April 24 that examines the steps that retailers can implement to operate safely;
- **Retail to Go.** The plan we have created to implement curbside pickup for retailers operating under Phase I guidelines; and
- **COVID Safety Operation Plan.** This plan provides detailed steps for our members and retailers at large to follow as their operations move through all phases.

Protecting the health and safety of retail employees and customers is our highest priority. We know that it is essential in ensuring that our state continues to make progress against COVID-19. We also know that these plans must be in place in order for the phased approach in your plan, including the flexibility for some rural counties, to work.

Thank you for the open and collaborative relationship we have been afforded with your Administration. We fully appreciate the complexity of the challenges you and your team are facing and look forward to working together to open the economy in Washington State. Please don't hesitate to contact our team at Washington Retail as you navigate next steps.

Sincerely,



Renée Sunde
President/CEO